



MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **9th October 2025** at 7 pm.

Present: Councillors Hastings, Exton, James, Drake, D'Arcy, Sanderson, J Akhtar and Grant.

Also present: Claire Mann (Town Clerk)

TH&F/25/66 To receive declarations of interest.

None received.

TH&F/25/67 To receive apologies

Apologies received from Cllr Crawford-Price.

TH&F/25/68 Public participation in respect of items included in this agenda

None received.

TH&F/25/69 To approve minutes of the meeting held on the 4th September 2025.

It was noted that Cllr Crawford-Price had forwarded apologies.

Subject to amendment, the minutes were approved and signed as a correct record.

TH&F/25/70 To receive income & expenditure report.

It was noted that the Lodge Rent was down to what it should be at this stage. The Town Clerk will investigate but stated that there had been a change-over in tenants and the property had been vacant for a period of time to ensure that maintenance issues could be addressed.

The report was noted.

Cllr Grant arrived.

TH&F/25/71 To note and consider project status report.

The Town Clerk updated members, after subsequent discussion the following was agreed;

- Next time the electrician is undertaking maintenance work at the Town Hall, he will be asked to look into the feasibility of installing an EV Charging Unit in the yard.
- Quotes will be sought to supply and fit solar glare film to the windows in the Hobbes and Malting Rooms.
- The Town Clerk will request proposal and implementation date within three months from the Museum/Civic Trust for the Telephone Box in the Triangle.
- The budget for Commercial Premises Register was increased to £1,500 and the Clerk was asked to action preparation of the Register as soon as possible.
- The heating will be sorted out around Springtime next year to stop the pipe in the Malting Hall & Hobbes Room getting hot.

- Planting of Oak Trees will be added as a project to be completed before February 2026 at all play areas. Cllrs James and J Akhtar will progress the project.

TH&F/25/72 To consider measures to prevent climbing on wall between Cloisters and Old Bell Hotel.

It was agreed to get the pile of rubble moved to deter climbing, signs have been put up by Town Council staff repeatedly stating that the area is dangerous.

TH&F/25/73 To consider report on 80 Oaks

Cllr James had circulated a report, it was agreed to request an Oak Tree, guard and support from the Great Western Community Forest to plant at St Aldhelm's Mead.

Meeting closed at 7.38pm